WORKFORCE SCHEDULE

EMPLOYEE PLANNING AND WORKLOAD MANAGEMENT

SCHEDULING SYSTEM

16/11/2012 WorkForce Schedule Presentation

- Multi companies, project and task oriented employee scheduling software
- Schedule your employees on projects and tasks with a visual planning tool
- Full visibility of who is working where and when, together with any gaps in the schedule
- Provides informative and meaningful data about utilization & availability of resources





- Visualize your global activity at a glance: at the department, company and corporate level
- View resource workload and view resource availability. Forecast resource shortage and surplus
- Designed to meet the needs of "general managers" (business managers, operations or planning managers), as well as project managers
- Intuitive graphical user interface. Easy to use and easy to learn.

- Effectively staff your projects and forecast the projects needs
- Find specific skills for your project inside your organization
- Find available employees with specific skills for a required period
- Take into account vacation time, week ends and office holidays
- Accurately forecast resource shortage and surplus.

5253 VEZULA CON	STRUC	CT AMENAG.	03	/03/	2012					
People	Days	Task Code	S 3	S 4	М 5	Т 6	W 7	т 8	F 9	S 10
🕀 Baut, Leon	20	XD800			5		5253	3	9	
🕀 Asyme, Malain	10	WD200							9	
🕀 Vaten, Paul	49	WD420								
	28.5	XA100		4	5					Va
🕀 Mecia, Isabelle	30	XD420					_			
🕀 Matre, Catherine	44	XA100			5	52	7			



- Workload reports by project type, discipline, department, company and corporate
- Understand which projects and types of work are consuming your resources and effectively realign your staffing
- Find what employee, department, discipline, company is not fully loaded
- View resources utilization & availability at different levels.
- □ View report in hours, days, weeks, months
- Graphic reports helps you better interpret the workload data

WorkForce Schedule

More Details

This section presents more details on WorkForce Schedule

Planning By Department Managers

	Number of people	55		03/03/2012
	Name	Days	Task	S S M T W T F S S M T W T F S S M T 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20
	🕀 ALBIN, ILHAM	0	WD200	
	🗄 ANDRIES, ALAIN	30	WD400	MT001 16 (19
	🗄 AOSSO, MARIELLE	15	XD106	FR500
	🗄 ARBAGIC, BATIR	48.5	WD600	5
	🗆 Attira, Minar	54	XD600	5
	Vacation	7	VAC	(<u>12</u>
· · · ·	5253	20	WXC	256
	FR500	27	XD100	(<u>7 FR 9</u>)
	🕀 Ay, Ahmed	45	WD136	5Vacation
	🗆 BOIJ, SOPHIE	94	WD105	(<u>5 RO200 9</u>) (<u>12 MT212 16</u>) (<u>19 F</u>
	MT212	45	WA100	(<u>12 MT212 16</u>)
	RO200	49	WC120	(<u>5 RO200 9</u>) (<u>19 F</u>
	표 Matre, Catherine	74	XA100	<u>5 52 7 8 F 9</u> (12 52 14) (15 F 16) (19 52

Ease of Use: Draw time lines, move, modify duration, split them with a simple mouse action

Planning By Department Managers

- Assign Employees to Any Project and Task
- Detect and avoid planning conflicts, reorganize assignments to optimize performance.
- Manage recurrent activities
- View resource workload and resource availability
- Ensure your employees are working at full capacity
- Make sure no one is overloaded
- Export schedule to Excel with a single click for further analysis



Project Planning

Specific views for project managers

View By employees

5253 VEZULA C	ONSTRU	JCT AME.	0	3/03	/2012																							0	1/04/.	2012						
People	Days	Task C	s	S	М	Т	W	ΤF	S	S	М	τV	VТ	F	s	S	М	Т	W 1	T F	S	S	М	Т	W	Т	F	s s	Μ	T	W	T	F	s	S I	ΤN
	,-		3	4	5	6	7	8 9	10) 11	12	13 1	4 15	16	17	18	19	20	21 2	2 23	24	25	26	27	28	29	30 (81 1	2	3	4	5	6	7	8	9 10
ANDRIES, ALAIN	5	WD400			5	_Va	catio	n_ 9	D		12	52	53	16)																					
Baut, Leon	20	XD800			5	5	5253	9	D		12			_					525	i3	-							1)								
5253	5	WD100			5		5253	0,																												
5253	15	WD106									12								525	i3	_							1)								
🗄 Asyme, Malain	10	WD200			_			9			(12	52	53	16)																					
🗉 Vaten, Paul	49	WD420																													5253	3				
	28.5	XA100		4	5				_Va	catio	m_			16)	(19				_								_	_			52	253		
🗄 Mecia, Isabelle	30	XD420									_	5253		_															_							
Matre, Catherine	44	XA100			5	52	7				[12]	52 1	4			(19 !	52	21)				26	52	28)				2	52	4				0	9 52
🗉 Vanen, Lula	5	XD200	5	253	_			9	D																											
Ince, Vincent	20	WD500										52	53		_								_				30)									
🗄 Miller, Jean	74	WXC			5	Ę	5253	9	D		(12	52	53	16)	(19	5	253	2)		26	5	253		30)		2		5253	}	6		0	9

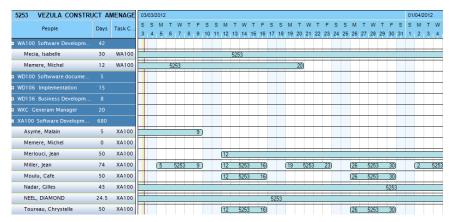
See conflicts with other planning

5253 VEZULA CONSTR	NUCT A	MENAGE	03/03/2	012														(
People	Days	Task C	S S 3 4	М Т 5 6	W T	F S 9 10	S M 11 12	T W 13 14	T F S 15 16 1	· · ·	М Т 19 20	∵ W 0_21	Т F 22 23	S : 24 2	· …	т V 27 2	V Т 8 ₁ 29;	FS 5 30 31
ANDRIES, ALAIN	5	WD400		5_\	/acation_	9	12	5253	16)	(19			RO2	0			30)
🕑 Baut, Leon	20	XD800		5	5253	9	(12					52	53					1
🕀 Asyme, Malain	10	WD200				9)	(12	5253	16)									
🕀 Vaten, Paul	49	WD420																
Wan, Camion	28.5	XA100	4	5		_Vac	ation_		16)	(19							
🕀 Mecia, Isabelle	30	XD420						5253					_					
 Matre, Catherine 	44	XA100		5 52	7 8	F 9)	12	52 14	15F 16)	(19 52.	21	22 F 23		26	52 2	8 29 F	30
🕀 Vanen, Lula	5	XD200	5253			9	[12											FR5
Vince, Vincent	20	WD500						5253										30)
🕀 Miller, Jean	74	WXC		5	5253	9	(12	5253	16)	(19	5253	23		26	52	53	30)
🕀 Vide, Gilles	44	XD420											_					5253
Willy, Grand	19.5	XD500						5253					_				30)
🗈 Attira, Minar	20	XD600		556	(7 FR	9	12		_Vacation		20	215	2 23	D	26	527 <mark>2</mark>	8 FR	30)
🕀 Moulu, Cafe	50	XC120		5	FR500	9	(12	5253	16)	(19	FR500) 23		26	52	53	30)
🕀 Merlouci, Jean	50	XD106		5	FR500	9	(12											

Project Planning

Specific views for project managers

View by discipline



Forecast resource shortage

NEED 41	20	WA100		C	5			-	-		-		-			525	53	_	1	_	-	1		1	- 1		1		1	30)	
NEED 38	10	XA100		C	5				525	_				16)																

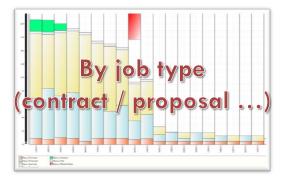
Staff project with people and assign tasks

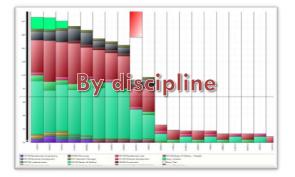
Select People and Task				_			-	
Exit Refresh		Add Need	To: WD1	00	Select			
My People		Company Number	Employee Number	Employee name	Employee Type	Discipline	Discipline Description	4
Company List								
300 - Paris Office	=	300	10969	Pere, Anne	Permanent	WD100	Softwware documentation	
310 - Lyon Commercial Office		300	77007	PRECO, VERONIQUE	Permanent	WD100	Softwware documentation	
350 - INFORMATIQUE		300	51001	X1	Permanent	WD100	Softwware documentation	Ξ
360 - MARSEILLE		300	11512	Zuet, François	Permanent	WD100	Softwware documentation	
1 - SOTWARE USA 100 - NEW YORK	_	300	11661	BLAU, OLIVe	Contractor	XD300	Piping	
	*	300	11274	Bouffet, Jean-Pierre	Permanent	XD300	Piping	
Task Codes	-	300	11090	Erable, Alain	Permanent	XD300	Piping	
SB - STAND-BY	Ξ	300	11547	Galutier, Ahmed	Permanent	XD300	Piping	
WC120 - Development test		300	/11/2	GIDALDES ISAREI	Dermanant	VD300	Dining	

Reports

Workload: Graphic reports







Workload: Classic reports

	mpany umber	Employee Number	Employee Name	Employee Type	Task Code	Month Time 04 2012	Work Time 04 2012	Vacation 04 2012	Percent Busy 04 2012 (%)	Month Time 05 2012	Work T 05 20
			Number of employees: 53			1 113	853	0	76.62 %	1 166	305
٥											
•	300	1133	ALSIN, ILHAM	Permanent	WD200	21	0	8	0%	22	0
	300	2084	ANDRIES, ALAIN	Contractor	WD400	21	5	0	24%	Z2	0
	300	11588	AOSSO, MARIELLE	Group	XD106	23	0	0	0%	22	ø
	300	11577	ARBAGIC, BATIR	Permanent	WD600	21	21	0	100 %	22	7.5
	300	11315	Attira, Minar	Permanent	XD600	21	21	0	200 %	22	23
	300	11569	Ay, Ahmed	P mane b		010		0	100 %	22	4
	300	11252	BOU, SOPHIE	france	JE	ΟP	лத	0	200 %	22	22
	300	11205	Matre, Catherine	hermaren	XA100	21	21	0	100 %	22	23
	300	61217	MAWSKI, MICHELE	Permanent	XC120	21	0	0	0%	22	0
	300	\$1107	Mecia, Isabelle	Permanent	X0420	21	10	0	48.%	22	0
	300	11572	Memere, Michel	Permanent	WD400	21	0	0	0%	22	0
	300	11070	Merier, Syhie	Permanent	XC110	21	21	0	200 %	22	8
	300	11543	Merlouci, Jean	Permanent	XD106	25	21	0	100 %	22	14
	300	92015	MIETTE CHRISTINE	Permanent	WD400	21	21	0	200 %	22	

ask Code	Task Description	Month Time 04 2012	Work Time 04 2012	Vacation 04 2012	Percent Busy 04 2012 (%)	Month Time 05 2012	Work Time 05 2012	Vacation 05 2012	Percent Busy 05 2012 (%)	Mon
	Number of Tasks: 25	1 113	853	0	76.62 %	1166	309	0	26.49 %	3
WD200	Accounting	63	33	0	52 %	66	14	0	21 %	-
WD400	Development engineering	84	27.5	0	33 %	88	8	0	9%	
XD106	Front End - Preparation	84	62	0	74.%	58	22	0	25%	
WD600	Structures	42	42	0	202 %	44	13.5	0	31 %	
×0400	Procurement	21		0	200 %	22	13	ð	59 %	
WD136	Business Development			SCI		ING	<u>a</u> .	0	9%	
WD105	IT contracts and licences	22					22	ø	100 %	
XA100	Software Development	63	60.5	0	96.75	66	30	0	45 %	
XC120	Development engineering	63	41.5	0	46 X	66	22	0	33 %	
XD420	Construction	63	52	0	83.95	66	13	0	17 %	
XC110	Structures	42	21	0	59.%	44	8	0	18 %	
WXC	Generam Manager	63	63	0	100 N	66	38	0	58.96	
WD700	Commercial Secretary	54	63	0	75 %	-85	17.5	0	20 %	

ob Company	Job Number	Job Description	Job Type	Work Time 04 2012	Work Time 05 2012	Work Time 06 2012	Work Time 07 2012	Work Time 08 2012	Work Time 09 2012
		Number of Jobs: 8		853	309	105	69	10	0
ð									
300	MT219	Software Development	GENERAL	\$	0	0	0	0	0
300	MT001	MAD. P/CPTE EXTREM	GENERAL	110.5	43	95	9	0	0
300	MT205	MAD ROUR LE COMP D AMP	Contract		75	4,0	0	0	0
300	5253	VEZULA CONSTRUCT	21		ec	37	20	0	0
300	FR:500	General expenses	General	420	120	37	30	10	0
300	MT212	MAD POUR LE COMPTE BEIG	Contract	10	10	10	5	0	0
300	R0200	IMPLEMENTATION EXTREM	Contract	11	12	11	5	0	0
300	Ex4011	Soft implementation Canada	Expected	16.8	6.4	0	0	0	0

Key Benefits



Single, integrated system for all employee scheduling for optimum workforce efficiency

Better alignment of long-term employee capacity with business demand

Better anticipation of the workforce requirements and reduction of over or understaffing

Better communication between the different company departments

Maximize employee utilization & work efficiency. Reduce the use of external staff.

More effective decision-making

Key Benefits

Visibility of the workload on short, medium and long term

- Visibility of resource availability and planning constraints
- Reduce costs by increasing productivity. Reduce use of external staff
- Highly reliable and simple to use.
- Easy integration into the company management information system
- Exceptional Ease of Use = Get Going Quickly . Very few training requirement



THANK YOU

WorkForce Schedule Presentation

16/11/2012